



Pre-Kindergarten Paraprofessional

SCHOOL NAME: Heritage Christian Academy

POSITION CLOSES: When Filled

WEBSITE: www.HeritageChristian.info

DESCRIPTION:

Heritage Christian Academy seeks an experienced Pre-Kindergarten Paraprofessional for a part-time position. This individual must understand the importance of encouraging authentic faith, creating a nurturing environment, and building academic excellence.

EDUCATION AND TRAINING:

Prior classroom experience is highly recommended. Additional required training as needed.

ROLES & RESPONSIBILITIES:

- Demonstrates abilities, skills, and knowledge as a Pre-Kindergarten Paraprofessional educator
- Committed to HCA and its vision: To equip and nurture students to be servant leaders with a biblical Christian worldview, who will impact the world for Christ
- Communicates well with people
- Able to work with Pre-k students
- Able to lead small groups of students in a variety of subjects
- Provide support to teachers in grading, supporting individual students, and performing administrative tasks
- Substitute for teachers when needed
- Support art and music teachers
- Other duties as assigned

PERSONAL QUALITIES, BELIEFS, AND VALUES:

- Professing Christian with a heart for ministry
- Model a strong relationship with Jesus Christ
- Excellent verbal and written communication skills

ABOUT HERITAGE CHRISTIAN ACADEMY:

Heritage Christian Academy is an independent, non-denominational Christian school, serving grades Pre-K through 12. The school is incorporated in the state of Colorado as a non-profit organization, under the direction of a nine-member board of directors. Originally founded in 1970 by three local churches, HCA opened its doors to fifty-six students, four teachers, and one administrator under the name Heritage Christian School. Today, Heritage Christian Academy is a fully accredited school with hundreds of students and outstanding academic, athletic, and fine arts instruction.

SCHOOL POPULATION:

Pre-K through 12th Grade: 240+

POSITION START DATE:

8/10/2026

PAY RANGE:

Commensurate with education, experience, and qualifications

APPLICATION NOTES:

Download the application packet at <https://www.heritagechristian.info/contact-us/#employment-opportunities>

- Introduction/Cover Letter
- A complete, signed application
- One recent (dated within the past two years) letter of recommendation
- Agree with and sign the school's Lifestyle Statement and Statement of Faith

**** Partial applications will not be accepted.**

CONTACT:

Lucas Ness, Elementary Principal

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