



## Pre-Kindergarten Paraprofessional

**SCHOOL NAME:** Heritage Christian Academy

**POSITION CLOSING:** When Filled

**WEBSITE:** [www.HeritageChristian.info](http://www.HeritageChristian.info)

### **DESCRIPTION:**

Heritage Christian Academy seeks an experienced Pre-Kindergarten Paraprofessional for a part-time position. This individual must understand the importance of encouraging authentic faith, creating a nurturing environment, and building academic excellence.

### **EDUCATION AND TRAINING:**

Prior classroom experience is highly recommended. Additional required training as needed.

### **ROLES & RESPONSIBILITIES:**

- Demonstrates abilities, skills, and knowledge as a Pre-Kindergarten Paraprofessional educator
- Committed to HCA and its vision: To equip and nurture students to be servant leaders with a biblical Christian worldview, who will impact the world for Christ
- Communicates well with people
- Able to work with Pre-k students
- Able to lead small groups of students in a variety of subjects
- Provide support to teachers in grading, supporting individual students, and performing administrative tasks
- Substitute for teachers when needed
- Support art and music teachers
- Other duties as assigned

### **PERSONAL QUALITIES, BELIEFS, AND VALUES:**

- Professing Christian with a heart for ministry
- Model a strong relationship with Jesus Christ
- Excellent verbal and written communication skills

### **ABOUT HERITAGE CHRISTIAN ACADEMY:**

Heritage Christian Academy is an independent, non-denominational Christian school, serving grades Pre-K through 12. The school is incorporated in the state of Colorado as a non-profit organization, under the direction of a nine-member board of directors. Originally founded in 1970 by three local churches, HCA opened its doors to fifty-six students, four teachers, and one administrator under the name Heritage Christian School. Today, Heritage Christian Academy is a fully accredited school with hundreds of students and outstanding academic, athletic, and fine arts instruction.

### **SCHOOL POPULATION:**

Pre-K through 12<sup>th</sup> Grade: 240+

### **POSITION START DATE:**

8/18/2025

**PAY RANGE:**

Commensurate with education, experience, and qualifications

**APPLICATION NOTES:**

Download the application packet at <https://www.heritagechristian.info/contact-us/#employment-opportunities>

- Introduction/Cover Letter
- A complete, signed application
- One recent (dated within the past two years) letter of recommendation
- Agree with and sign the school's Lifestyle Statement and Statement of Faith

**\*\* Partial applications will not be accepted.**

**CONTACT:**

Lucas Ness, Elementary Principal

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