



Authorization and Release

For Administering Medication at
School and School-Sponsored Activities

The Authorization and Release must be submitted each school year for each medication to be administered to a student, and for each change in the dosage, time(s) and/or route of administration.

Student Name: _____
Date of Birth: _____ Grade: _____ School Year: _____
School Phone Number: (970) 494-1022 Fax Number: (970) 494-1025

Health Care Provider Authorization and Directions	
Name of Medicine: _____	
The Medicine is: <input type="checkbox"/> Prescription <input type="checkbox"/> Nonprescription	
Purpose of Medicine: _____	
Dosage _____	Route of Administration: _____
Time(s) the Medicine is to be administered: _____	
Starting Date: _____	Ending Date: _____
<i>(All Authorizations expire at the end of the school year)</i>	
Possible Side Effects of Medication: _____	
Printed Name of Health Care Provider: _____	Office Phone: _____
Signature of Provider: _____	Date: _____

Special Instructions

Prescription Medication: Must be furnished in the original pharmacy labeled container. The student's name, name of the medicine, dosage, name of prescribing health care provider (who is required to furnish Health Care Provider Authorization and Directions above), date prescription was filled, and expiration date must be printed on the medicine container's pharmacy label.

Nonprescription Medication: Must be furnished in the original container labeled by the pharmaceutical company or other commercial distributor of the medicine and original expiration date.

Parent/Guardian Request, Permission and Release	
I hereby request and give my permission for HCA to administer to my child the medicine named in the above Health Care Provider Authorization and Directions, as specified by the health care provider. In connection with my request, I hereby authorize the health care provider to provide information to HCA personnel who may be involved in administering the medicine to my child. If my request is granted (as noted by the employee signature in the HCA Authorization below), I hereby release and hold harmless the school and its board members, employees and agents from any and all liability, claims, causes of action, damages and demands of any kind whatsoever (except willful and wanton acts or omissions) that may be brought by my child or on my child's behalf for any and all damages, including personal injury to my child, arising out of or in connection with the administering of medicine to my child as provided above.	
Signature of Parent/Guardian: _____	Date: _____
HCA Employee Signature: _____	Date: _____